

ACEC / NCDOT JOINT SUBCOMMITTEE ON CONSTRUCTION & MATERIALS

October 26, 2022
Meeting Minutes

The meeting was held on October 26, 2022, at 1:30 PM; In attendance were:

NAME	REPRESENTING	EMAIL ADDRESS
Max Buchanan	STV	Max.buchanan@stvinc.com
Phillip	Johnson	phillip.johnson@kci.com
Christine Goins	S&ME	cgoins@smeinc.com
Frank Gioscio	ESP Associates	fgioscio@espassociates.com
Kevin O'Dell	Summit	kevin.odell@summitde.net
Jack Cowsert	ECS Limited	jcowsert@ecslimited.com
Todd Whittington	NCDOT – Materials and Tests Unit	twhittington@ncdot.gov
Brian Hunter	NCDOT – Materials and Tests Unit	bhunter@ncdot.gov
Jim Sawyer	NCDOT - Field Services	jsawyer@ncdot.gov
Maira Ibarra	NCDOT – Construction Unit	mibarra@ncdot.gov
Michelle Gaddy	NCDOT – Construction Unit	mhgaddy@ncdot.gov
Wiley Jones	NCDOT – Construction Unit	wwjones1@ncdot.gov
Brian Skeens (Virtual)	NCDOT – Construction Unit	bcskeens@ncdot.gov
Matt Hilderbran	NCDOT – Materials and Tests Unit	mrhilderbran@ncdot.gov
Allen Pope	Collier Engineering	allen.pope@collierseng.com

[ACEC Subcommittee Business](#)

Minutes from the July 27, 2022 meeting were approved. The committee welcomed Max Buchanan to the group and thanked Brandon Whitaker for his past work.

[Training](#)

- M&T Training Updates
 - The remaining 2022 training classes are all full.
 - The 2023 class schedule is 95% complete and will be scheduled like 2022.
 - QMS Roadway classes have been filled. The next classes are scheduled for the end of January 2023. They lack the Staff to add additional classes.
 - M&T are looking for a CEI technical trainer for Divisions 7, 8, 9, 10, 11. Will look at any qualified person regardless of geographic location. (Soil Density, Borrow pit & ABC sampling, Nuclear Density, Nuclear Gauge 1st responder)

Discussion Items

- Fixed Billable Rates
 - Due to lack of consensus the Fixed Billable Rate process will no longer be considered. The group will continue to seek ways to improve the current process.

- Proposal Requirements
 - The group discussed the requirements of RFQs and how the conformity to those requirements affect the selection process. The question was raised when a firm utilized the Freedom of Information Act to review the proposals for a project, that were not selected on. They found that the winning firm did not provide all the information called for.

The committee was advised that Robert Stroup's group vets all proposals before the selection committee receives them. They do not disqualify a proposal based on this lack of information but leave it to each selection committee to determine the overall value of the information presented. The committee will continue to seek clarification on this topic.

- Workload Projections
 - The NCDOT provided the committee with an anticipated advertisement list of projects shown on the 36 month let list. The provided tentative list has been discussed with the divisions and are currently proposed as project specific. The provided List will be sent out to the industry group ASAP.
 - Project specific guideline are a minimum of 2 years in duration and a minimum of require 8 Technicians. Based on the workload and adjustments in the let list these projects may be delayed or the Divisions may decide to use On-Call.

- Workforce Development
 - A request was made to form a sub-committee to explore the potential structure of a work force development pursuit. The goal of the group would be to create a professional career path for individuals to enter and advance in our industry. The sub-committee would look at other similar programs for ideas and guidance. It was suggested that we reach out to Victor Barber with the AGC for input.
 - The industry was advised to reach out to Division Construction Engineers for possible intern opportunities.

- Truck Reimbursement Re-evaluation
 - The industry requested that truck reimbursement be re-evaluated annually due to the increased truck costs. The Department will review and advise.
 - Project specific projects that were contracted before the current allowable reimbursement adjustments will be eligible when their duration exceeds the original contract time frame.

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- General Discussion
 - The Pavement Construction Engineer position has been eliminated.
 - It was asked if there was an industry wide firm utilization summary report that included individual firm contract amounts and number of positions held, that would combine both on-call and project specific contracts. It was suggested that Robert Stroup's group may have that information. The committee will pursue and advise.
 - CAPA/ NCDOT Asphalt training Workshop is scheduled for January 30th and 31st.
 - Vendor/Sponsor opportunities may be available
 - Two persons per firm
 - Additional Information will be provided by the Department

Next NCDOT/ACEC Meeting: January 25, 2023 at 1:30 pm.